

Minutes of the South Summit School District Board of Education regular meeting held **April 11, 2013**, beginning at 5:45 PM in the Board Room at 375 East 300 South, Kamas, UT.

Present: Craig Hicken, President; James Snyder, Vice President; Matt Flinders, Steven Hardman, Suni Woolstenhulme, Superintendent Barry Walker, and Business Administrator, Kip Bigelow.

Guests: Stephanie Folkman, Richard Dees, Hunter Tapp, Kaitlyn Rockhill, Mike Nicholes, Gene Madsen, Richard Judkins, Karen Tuttle, Steve Camp, Dusty Hatch, Ryan McArthur, and Jessica Sweeten.

1. Mr. Hicken called the meeting to order at 5:45 PM.
2. Mr. Flinders gave the invocation.
3. Those present stood and repeated the Pledge of Allegiance.
4. Motion by Mr. Mardman at 5:50 PM to go into closed session to discuss personnel issues, and to review closed session minutes of prior meetings to be approved in open session. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
5. Returned to open session at 6:17 PM.
6. Mr. Hicken welcomed those in attendance.
7. The Board reviewed the consent calendar.
8. Motion by Mr. Flinders to approve the consent calendar which included: the approval of the open and closed session minutes of the March 14, 2013 meeting, and the Check Summary, Revenue Report, and the Expenditure Report for March 2013. New Hires approved were Matt Jacobs, Alec Jacobs, and Hannah Howells as Soccer Referees, with Thomas Long as a SSAFC part-time custodian and Dominique Harry as a SSAFC Lifeguard. Rebecca Williams and Douglas Webster were approved as substitute teachers. Jordan Tall was approved as the new Middle School Science Teacher, and Joseph Gee as a new teacher at the high school beginning with the 2013-14 school year. Motion second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
9. Time was set aside for public comment. There was no public comment.
10. Mr. Bigelow reviewed the bids for the lease on the Oakley property. The high bid was Kelly Clegg with a \$3,500.00 bid.
11. Motion by Mr. Snyder to award the bid to Kelly Clegg. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
12. Superintendent Walker reviewed the federal mandate to increase our school lunch prices by \$.05 for the 2013-14 school year. The School District is required to raise our school lunch prices \$.05 a year for the next several years, until we reach the required prices as outlined by the Hunger Free Kids Act of 2010.
13. Motion by Mr. Hardman to increase the school lunch prices by \$.05 for the 2013-14 school year. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
14. The Board reviewed the request from USOE to respond to the financial audit findings. The District's outside audit firm had documented, that because we have a small office staff, the District had a difficult time maintaining


segregation of duties. Since that finding, USOE has conducted an independent audit of the District to review our segregation of duties process. USOE was satisfied with the District's procedure at the conclusion of their audit. The Board reviewed and approved the response to be sent to USOE addressing their audit findings.

15. Superintendent Walker presented a request from the elementary school for an extra parent-teacher conference day. The elementary must do a battery of tests on their students to comply with state mandates. They feel they can do a better job of testing and be more efficient by completing those tests on an individual basis, the first two (2) days of school. They would like to add an additional parent-teacher conference day at the beginning of the school year so they can meet with individual students and their parents to conduct the testing. By state law, we can have three (3) parent-teacher conference days a year. The Board recommended Superintendent Walker bring this back as a calendar change.
16. Jessica Sweeten, Debate Coach for SSHS, has made a proposal to the high school administration to incorporate a speech/debate class (Forensics) into the regular school schedule next year. She is not asking for any additional funding, but would use her coaches pay and simply move the after school practice into a class to be held during the day. Superintendent Walker will continue to work with the high school administration to add this class into their regular class schedule. Jessica also recognized exceptional students in the debate program.
17. The Board reviewed the Trustland Plan for each school. They also reviewed training information required by the Trustland Program.
18. Motion by Mr. Flinders to approve the Trustland Plans for the three (3) schools. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
19. Richard Judkins, with Naylor, Wentworth and Lund, and representatives from Hughes Construction, were present to give the Board an update on the progress of the construction projects for the District. They reviewed the heating and cooling system changes for the District Office and the impact it would have on the placement of the building. The Board reviewed different proposals on the placement of the building. There was a presentation of estimated costs for priority projects in the District. The projects consist of a new elevator at the high school, stadium seating at the football field, restrooms at the football field, building security, wrestling mat storage, moving a portable classroom, air conditioning for the second floor of the high school and modifications of the SSAFC mechanical room exhaust. Total estimated costs for construction projects, not including the new District Office, is \$624,000.00. The Board will pursue all the projects and continue to research options to develop the restroom facilities at the football stadium.
20. Mr. Bigelow reviewed preliminary budget figures for FY2014. It is estimated that we will receive approximately \$92,000.00 in additional revenue for the budget year, but anticipated increased expenses are \$632,000.00. The budget process will continue for the next several years.
21. The Board reviewed Policy 5005 - Extra Duty Assignments for third and final reading. Mr. Flinders indicated we have twenty three (23) UHSAA sanctioned sports in the District, with many of them coached by community members and not staff members. He felt the community members were doing a good job, and we could continue to use them to staff open coaching positions. Mr. Snyder said he had really struggled with this policy and that several citizens and staff have indicated to him we do not have a large enough pool of coaches in the community if we don't use some of the existing administrators. He asked, "Are we creating a bigger problem than we are solving?" Mr. Hicken said he also

struggled, but felt the policy had provisions in place to address the issues of not having enough coaches for our programs. Mr. Hardman indicated he felt the district administrators had enough responsibilities without adding coaching to their duties. Mrs. Woolstenhulme has had patrons express their concerns with the adoption of the policy. She also indicated she felt academics were more important than athletics. Superintendent Walker indicated he has spoken with other district superintendents and many have policies in place to prohibit administrators from being coaches. There were several comments from the public who were in attendance and from Board Members and staff speaking both for and against the policy.

22. Motion by Mr. Hardman to adopt Policy 5005 – Extra Duty Assignments, for third and final reading. Motion died for lack of a second.
23. Motion by Mrs. Woolstenhulme to adopt Policy 5005 – Extra Duty Assignments, with the removal of the word “athletic” in section II. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: Mr. Snyder.
24. Richard Dees encouraged the Board to highly consider the restroom facilities at the football stadium. He mentioned existing facilities were not adequate, and, from a health standpoint, the restrooms should be moved to a higher priority. The Board thanked him for his comments and concerns.
25. The Board reviewed Policies 6060 and 6061 – Participation in Athletics and Clubs, for first reading.
26. Motion by Mr. Hicken to approve Policies 6060 and 6061 – Participation in Athletics and Clubs for first reading. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
27. Kaitlyn Rockhill was in attendance to report on the drill team season. She said the team had a successful season and had taken second place in region competition. The team also had the opportunity to participate in Nationals in Los Angeles. Kaitlyn was honored as Miss Drill for the 2A schools.
28. Dusty Hatch reported on the Boys’ Basketball season. The team was the region champions for the third year in a row and participated in the state tournament. He would like to see a youth program initiated to help develop younger players.
29. The Board reviewed revisions to Policy 6001 – Eligibility and Admissions, for first reading.
30. Motion by Mr. Hicken to approve Policy 6001 – Eligibility and Admissions, for first reading. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
31. The Board reviewed revisions to Policy 5002 – Employment Status, for first reading.
32. Motion by Mr. Flinders to approve revisions to Policy 5002 – Employment Status, for first reading. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
33. The Board reviewed revisions to Policy 5008 – Transfer Policy, for first reading.
34. Motion by Mr. Hardman to approve Policy 5008 – Transfer Policy, for first reading. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.

35. The Board reviewed revisions to Policy 5012 – Education Services Outside of Regular Employment, for first reading.
36. Motion by Mr. Hardman to approve Policy 5012 – Education Services Outside of Regular Employment, for first reading. Second by Mr. Hicken. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
37. The Board reviewed revisions to Policy 5050 – Use of District Vehicles, for first reading.
38. Motion by Mr. Hardman to approve Policy 5050 – Use of District Vehicles, for first reading. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
39. The Board reviewed revisions to Policy 6031 – Safe Schools Weapons, Policy 6032 – Safe Schools Drug and Controlled Substances, and Policy 6040 – Safe Schools Suspension/Expulsion, so they are consistent in the handling of suspensions and expulsions at the school and District level.
40. Mr. Flinders moved to table the Policy 6031 - Safe Schools Weapons, Policy 6032 – Safe Schools Drug and Controlled Substances, and Policy 6040 – Safe Schools Suspension/Expulsion and to be brought back to the next Board meeting. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
41. Superintendent Walker gave the Board a copy of the MATC Fee schedule. He also presented a letter to be given to Dusty Morgan for her excellent work in the FFA programs. Superintendent Walker reviewed the membership of a committee that will be used for student expulsion hearings. He also reviewed two (2) graduation ceremony requests he has received. One from an employee who would like to present her child with their diploma and a request from the concurrent enrollment students to have a cord of their own if they earn an associates' degree while still attending high school. The high school administration has determined an appropriate cord and additional recognition for these students in the program. Superintendent also made the Board aware of some proposed legislative changes to Board policies.
42. Mr. Hardman shared his thoughts on establishing a youth basketball development program.
43. Mr. Flinders offered his thanks to the Board Members for their comments during debates and how they handle District issues.
44. Mr. Snyder asked Superintendent Walker to bring back Policy 5060 – Orderly Termination, so the Board could review Section 4 Item II.
45. Motion to adjourn by Mr. Hardman at 10:14 PM. Second by Mr. Flinders. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.

  
Business Administrator

  
Board President